

LONG REEF GOLF CLUB LTD

BY-LAWS

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BY-LAWS

LONG REEF GOLF CLUB

1. Clause 42 (b) of the Constitution provides that the Board may make By Laws not inconsistent with the Constitution, that are necessary or desirable for the proper control, administration and management of the Club's finances, affairs, effects and property.
 - (a) These By-Laws shall be read in conjunction with the Constitution and are subject to revision and alteration at the discretion of the Board.
 - (b) The annual programme of the Club shall be read in conjunction with the By-Laws of Long Reef Golf Club Limited and is subject to revision and alteration at the discretion of the Board.
2. Any By-Law made under the Constitution or any alterations to or repeal of any such By-Law shall come into force and have full effect and authority and be binding upon members of the club on being posted on the Club's noticeboard. A copy of the By Laws will be made available to Members on request.

BOARD OF DIRECTORS

3. (i) Members nominating for election to the Board must submit with their nomination a resume of their qualifications and a photograph to be displayed for general viewing by Club members.
- (ii) The regular meetings of the Board shall, unless otherwise arranged, be held on the fourth Thursday of each month. The President, at any time, or the Secretary, on the requisition of three members of the Board, may summon a meeting of the Board by giving 48 hour's notice or at shorter notice if agreed by a majority of Board Members. The General Manager shall record in the Minutes the names of all Board Members present.
- (iii) No resolution passed by the Board shall be altered or rescinded unless by unanimous consent of the Board members present at a meeting or except upon notice in writing of intention to move such resolution being given at a meeting of the Board prior to the date on which the meeting to alter or rescind such resolution is held.
- (iv) The Board shall be responsible for enforcing the Constitution and the By-Laws of the Club regarding the conduct of any member or any other person on the course, and in conjunction with the Chief Executive Officer, in the Clubhouse.
- (v) All decisions of any Committee shall be subject to ratification, alteration or revocation by the Board. When the Board adopts a rule, policy or procedure, a Committee in following that rule, policy or procedure shall subsequently report its actions to the Board for approval. A Committee shall not take any action which is at variance with a Board rule, policy or procedure without Board approval.

4. There shall be eight (8) Standing Committees, namely:
 1. Finance, Planning, Audit and Compliance
 2. Match
 3. Course Development
 4. Course
 5. Junior Development and Scholarship
 6. Election, Membership and Marketing
 7. House Development and Promotions
 8. Community Relations

all of which shall be approved from year to year by the Board at its first meeting held after the date of the Annual General Meeting in each year. The President may combine two or more Committees.

5. All expenditure from Club funds shall be subject to approval of the Board.
6. The President shall be an ex-officio member of all Committees.
7. Names of members of the Board and Committees shall be kept posted in the Clubhouse.
8. Upon the change of Chairperson of any Standing Committee the outgoing Chairperson shall be responsible for arranging a formal handover of his/her responsibilities to the succeeding Chairperson of that Standing Committee.
9. The Board shall ensure a Strategic Plan is in place at all times, which will include:
 - i) Course Strategic Plan
 - ii) House Strategic Plan
 - iii) Marketing Strategic Plan
 - iv) Membership Strategic Plan
 - v) Finance and Administration Strategic Plan
 - vi) Golf Strategic Plan
 - vii) 3 Year Budget

The Strategic Plan will be updated not less frequently than three years. The three year Budget will be updated each financial year. The Strategic Plan must be made available to Members upon request.

DUTIES OF CLUB COMMITTEES

Each Committee will have a Chairperson appointed by the President and minutes of every Board Standing Committee meeting shall be prepared and presented to the Board of Directors at the next available Board meeting.

Each Committee Member shall receive a copy of the Committee's minutes and unless otherwise stated, the composition of the Committee's is at the discretion of the President. .

Board Committee's primary responsibilities are:

FINANCE, PLANNING, AUDIT and COMPLIANCE COMMITTEE

- 10.** The Treasurer of the Club shall be Chairperson of the Finance, Planning, Audit and Compliance Committee. The Finance Committee shall watch generally over collection and expenditure of the club's moneys and shall specifically:
- (i) Prepare and submit to the Board each year a three year Budget to meet the financial requirements contained in the Board's Strategic Plan
 - (ii) Keep the Board fully informed of the progressive monthly income and expenditure of the Club in relation to the annual budget;
 - (iii) Procure the preparation and submission to the Board for approval a draft Balance Sheet and Statement of Income and Expenditure for submission to the Annual General Meeting;
 - (iv) Ensure that claims for payment upon the Club have been authorised and certified by a responsible officer before payment;
 - (v) Review, test and thereafter report to the Board on financial systems and controls carried out by the staff of the Club at least once in each financial year.

MATCH COMMITTEE

- 11.** The Captain of the club shall be the Chairperson of the Match Committee, which shall meet monthly and include;

Captain.
Vice-Captain.
Women's Captain
General Manager
Golf Professional.
Golf Administration Manager

All Board and Committee members may attend Match Committee meetings and with the Board and Committee's endorsement, the Match Chairperson may invite other members/consultants with specific skills, knowledge or expertise onto the Course Committee as required.

(a) Specific Responsibilities:

- (i) Preparation of the annual schedule of golf competitions and events, which are published in the annual Program Book.
- (ii) Development and implementation of Match Committee policies and procedures.
- (iii) Overseeing the pace of play policy.
- (iv) Determining the conditions of play and results of golf events and managing all matters affecting competitions, matches and general play on the course,

including dealing with and adjudicating on all disputes arising from the conduct of all matches and competitions;

- (v) Ensuring that every playing member entering a club competition returns their scorecard;
- (vi) Providing referees when needed for events.
- (vii) Adjudicating on the Rules of Golf.
- (viii) Framing local rules in accordance with the Rules of Golf.
- (ix) Giving instructions to appropriate personnel relating to course designation, placement of tees and pins in conjunction with the Course Committee Chairperson
- (x) Overseeing course ratings, score card design and production, proper fixing and adjusting of all members' handicaps in accordance with the handicapping system as directed by Golf Australia (GA)
- (xi) Reviewing new member's handicaps prior to being issued.
- (xii) Maintaining a register of winners of all major competitions.
- (xiii) Maintaining honour boards and perpetual trophies.
- (xiv) Providing input into the weekly newsletter, coordinated through the Captain.
- (xv) Conducting Club event presentations as directed by the Captain.
- (xvi) Reviewing the field sizes and time sheet pressure to ensure comfortable playing conditions are maintained.
- (xvii) Making recommendations where applicable, to the Board of Directors regarding the duties of the Golf Professional, who may be either employed by the club, or by a contracted golf management company.
- (xviii) Recommending to the Board of Directors the membership of a Golf Development sub-committee, whose function shall be to oversee all operational issues with regards to golf development, particularly juniors; from the beginner level to the elite level.

(b) Discipline

Discipline relating to golf matters will be managed initially by the General Manager and Chairperson of the Match Committee, with more serious issues being referred to the Board.

(c) Representative Teams

The Match Committee will recommend to the Board of Directors, the Managers and Captains of representative teams including but not limited to Major, Masters

and Junior Pennant teams, the Eric Apperley Shield, Northern Peninsula Interclub Challenge and Women's Grade Teams.

The Manager and Captain of each representative side will be responsible for all operational issues including the selection of players representing the Club and the adherence to team budget allocations

(d) Women's Golf

The management and control of women's golf within the Club will be the responsibility of the Women's Committee who should have input into 11(i) and (11) (ii) above.

COURSE DEVELOPMENT COMMITTEE

12. The Course Development Committee shall comprise the Captain, Course Chairperson, Course Superintendent, Club Treasurer, General Manager and others as required, and shall be responsible for:
- (i) Consultation with Course Architects Thomson Perret, on any proposed or agreed changes to the current Course Master Plan which was presented to the Board of Directors and adopted in 2007.
 - (ii) Continual review and implementation of the Master Plan for the course and surrounds and development of the course in an orderly and cost-effective manner, matching overall priorities with the best available options;
 - (iii) Coordinating resources in the most productive and efficient way to ensure the Club's continuing appeal to existing and potential members.

COURSE COMMITTEE

13. The Course Committee shall comprise the Course Chairperson, Course Superintendent, General Manager, Golf Professional and others as determined from time.

The Course Committee is responsible for all matters relating to course conditions, preparation and development, short and long term water solutions, and to work within the parameters of a 3-5 year course development programme.

The definition of the course is to cover all property of the club, with the exception of the clubhouse, car-parks, Pro shop and associated gardens.

All Board and Committee members, the Course Superintendent and the General Manager may attend Course Committee meetings and with the Board/Committee's endorsement, the Course Chair may invite other members/consultants with specific skills, knowledge or expertise onto the Course Committee as required.

(a) Specific Responsibilities:

- (i) Present to members and guests of the best playing surface practicable every day.

- (ii) In accordance with the Course Master Plan, establish and direct a multi-year course development programme to guide the coordinated maintenance, development and improvement of the golf course. No structural changes to the course that affect its playability are to be made without the approval of the Board.
- (iii) Establish and direct the annual works and maintenance programmes in conjunction with the course development program priorities and Course Superintendent.
- (iv) Establish tree and vegetation management plans to guide the coordinated maintenance, development and improvement of the trees and vegetation.
- (v) Prepare annual capital and expenditure budgets in conjunction with the Course Superintendent and General Manager.
- (vi) Develop and implement a 'course set-up policy' in conjunction with the Match Committee and subject to approval of the Board of Directors,
- (vii) Recommend any purchase of machinery or equipment.
- (viii) Attend monthly meeting with the Match Chairperson to review playing conditions.
- (ix) Develop and implement a 'course water policy'.
- (x) Review the club's irrigation structure and program from time to time to ensure that ongoing improvements to the efficiency of operation are best practice.
- (xi) Follow through, and where appropriate implement, the projects already identified by the Course Committee and approved by the Board of Directors.
- (xii) To be the final arbiter in the closing of the course and/or cancellation of carts due to wet weather, Such decision will be taken where practical after consultation with the General Manager, Course Superintendent and Chairperson of the Course Committee
- (xiii) Advise the Match Committee of the existence of such playing or other conditions on the course that in the opinion of the Course Committee, require protection by a local rule or otherwise.

JUNIOR DEVELOPMENT AND SCHOLARSHIP COMMITTEE

14. The Junior Development and Scholarship Committee shall be responsible for:

- (i) Recommending to the Match Committee the selection of any Junior teams;
- (ii) Recommending to the Board of Directors for their approval the names of proposed Junior Team Captains and Managers;
- (iii) Interviewing of applicants for Junior (including Cadet) membership on behalf of the Election, Membership and Marketing Committee;

- (iv) Organising of Junior Development Programmes including:
 - (a) Monthly clinics by the Club Professional (where appropriate);
 - (b) Regular practice sessions and competitions (where appropriate);
 - (c) Promoting the understanding of the Rules of Golf and golf etiquette;
 - (d) Recommending to the Board the promotion of Junior members to play in the Saturday competition.
- (v) Developing and maintaining the Long Reef Golf Club Scholarship Policy.
 - (a) Reviewing applications and where appropriate interview prospective Scholarship recipients.
 - (b) Recommending (where appropriate) the awarding of Scholarships to the Board of Directors.
 - (c) Ensuring successful Scholarship recipients comply with the Scholarship Policy.

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ELECTION, MEMBERSHIP AND MARKETING COMMITTEE

- 15.** The Election, Membership and Marketing Committee shall be responsible for:
- (i) Interviewing and investigating all persons who have made application for membership in accordance with the Constitution and By Laws and recommending to the Board the acceptance or rejection of any applicant. The Committee shall have power to call for such confidential reports from any member of the Club, and particularly from the applicant's nominator and seconder, and to make such other enquiries relative to the applicant as it shall deem necessary.
 - (ii) Making such representations to the Board relating to membership as they think proper, including the appropriate classes, numbers and privileges of the various classes of members.
 - (iii) Providing new Members with the Rules of Etiquette, Rules of Golf, Constitution and By-Laws of the Club in paper or electronic form.
 - (iv) In conjunction with the General Manager, researching, designing and developing marketing campaigns using appropriate media tools to attract and retain new members.

HOUSE DEVELOPMENT AND PROMOTIONS COMMITTEE

- 16.** The House Development and Promotions Committee shall be responsible for:
- (i) Maintaining and improving that part of the Golf Club consisting of the Clubhouse, Pro Shop and the adjacent areas including the club parking areas and adjacent gardens;

- (ii) Developing a Master Plan for the Clubhouse, and surrounds to develop the Club in an orderly and cost-effective manner, matching overall priorities with the best available options;
- (iii) coordinating resources in the most productive and efficient way to ensure the Club's continuing appeal to existing and potential members and the general public;
- (iv) recommending to the Board purchase, sale or lease of such plant and equipment within the Clubhouse as is considered necessary for the wellbeing and provision of improved amenity to Club members as determined in (ii) above;
- (v) ensuring that members' requirements for meals and refreshments including liquor are provided for and that such other items are supplied as the Board shall from time to time approve;
- (vi) In conjunction with the General Manager, monitoring the financial and operational performance of the Catering and Beverage Departments.
- (vii) In conjunction with the General Manager, organising, arranging and conducting all members social functions recommended by the Committee and approved by the Board.
- (viii) Consider and where appropriate recommending the placement of advertisement of club events and activities through the General Manager;
- (ix) Assist in the co-ordination of promotional and entertainment activities within the Club.

COMMUNITY RELATIONS OFFICER

17. The Community Relations Officer shall;

- (a) Provide the Board of Directors with regular reports detailing matters potentially affecting the Club and is responsible for lines of communication concerning:
 - (i) Local Government on issues and policies;
 - (ii) Government affairs;
 - (iii) Environmental issues;
 - (iv) Relations with common users of Long Reef Golf Club environs.
 - (v) The Community Relations Officer or his representative shall where possible, attend meetings of Local Government Precinct Committees and Local Government Management Committees to represent the Club where public relations and proactive input will advance members' needs.
 - (vi) Maintain quality levels and standards for community relations by regular calls on officers from Local Government, and report as necessary.
 - (vii) Maintain contact with members and via the Chief Executive Officer, distribute information and maintain community relationships.

- (viii) Ongoing monitoring of Federal, State and Local Government Grant Funding opportunities that may assist Long Reef Golf Club in enhancing the clubhouse and golf course facilities, as well as improving the overall Griffith Park environment.
- (ix) Coordinate research and where appropriate, lodgment of Grant Funding applications in order to achieve the aims of 17 (d) (i)

PRINCIPAL OFFICERS OF THE CLUB

18. The Principal Officers of the Club shall be:

(i) **The President**

The President shall be the Chairperson of meetings of the Board. In the absence of the President, the Vice President shall perform the duties of the President.

The President has the prime responsibility for the Club overall and for ensuring that Board decisions are implemented.

Apart from the Chairman's responsibility of presiding at meetings he or she may be called upon to achieve a decision by way of an additional or casting vote where voting of Directors reaches a non-result or equal division.

In carrying out his or her duties, the President's input must be considered as that of a responsible Director.

The President should be consulted in advance on any possibly contentious matter relating to the Club, course or administration. This action is not to be considered a courtesy but an obligation of Directors, administrators or members of the Club.

The President should exercise careful supervision over the work of the General Manager and other members of the Board and ensure that decisions are promptly carried out.

The President will keep all Board decisions and discussions private where appropriate and insist that Board Members keep decisions and discussions private.

The President will choose and appoint Directors to serve on various Committees apart from the executive positions voted by the members at the Annual General Meeting.

The President shall sign the recorded Minutes of the Board of Directors' meetings, as confirmed by the Board.

The President shall follow procedures as set out in the Business Plan and only vary it if a new Business Plan is approved at a General Meeting of members.

The President will not receive any remuneration apart from the Director's total expenses as approved at the Annual General Meeting.

The President will have a special parking position near the Clubhouse and a reserved time space on competition sheets.

(ii) **The Captain**

The Captain shall have a sound knowledge of the Rules of Golf and will ensure that all competitions are played in accordance with those Rules. In the absence of the Captain, the Vice-Captain shall perform the duties of the Captain.

The Captain shall be Chairperson of the Match Committee.

The Captain may recommend to the Board any disciplinary action to be taken against a member.

The Captain will have a special parking position near the Clubhouse and a reserved time space on competition sheets.

(iii) **The Treasurer**

The Treasurer shall supervise the financial affairs of the Club and shall advise the Board on all matters relating to the financial aspects of the Club's operations.

The Treasurer will have a reserved time space on competition sheets.

(iv) **The General Manager**

The General Manager shall supervise:

- (a) Greens staff and Clubhouse staff;
- (b) The condition of the course, the Clubhouse and all Club property;
- (c) The operations of the golf professional and starter, and all contractors performing duties for and on behalf of Long Reef Golf Club.
- (d) Dress and demeanor of the club staff, visitors and members generally;
- (e) The activities of any contractors or tradespersons carrying out authorised work within the Clubhouse and surroundings.

The General Manager shall keep upon the Club premises a Register of Members and a Register of Guests as required by the Constitution and the Registered Clubs Act and he shall also keep full and correct Minutes of all resolutions and proceedings at meetings of the Club and the Board, and shall produce them at all meetings of the Club and Board, and shall keep such books and records as are required by the Constitution, Corporations Act and the Registered Clubs Act and shall attend to the filing of such returns and documents as are required to be filed with any regulatory body.

The General Manager shall receive and shall pay into such bank as the Board may from time to time direct, such moneys as come into his/her hands on behalf of the Club and shall record the entries in respect thereof in the books of the Club.

In the day-to-day running of the routine affairs of the Club the General Manager shall report directly to the President and in his/her absence to the Vice-President and may accept and act upon any decision or instruction of

the President (or in his absence the Vice-President) as a decision or instruction of the Board. The General Manager should be responsible to ensure that details of meetings internal and external are recorded and filed appropriately.

MANAGEMENT OF CLUB

19. Any complaint by members concerning Club employees or contractors or matters relating to Club operations shall be made in writing to the General Manager who shall take any immediate action which is necessary and where appropriate submit it to the relative Committee. No Member of the Club shall directly reprimand an employee or contractor of the Club
20. All instructions to employees, contractors and suppliers to the Club, where practicable, are to be transmitted through or given by the General Manager or his/her delegate unless exceptional circumstances prevail and important discussions/decisions are to be confirmed in writing.

RIGHTS OF VARIOUS CLASSES OF ORDINARY MEMBERS

21. Until otherwise determined the following shall apply:

Life Members	Shall have the same entitlements to use of the golf course and clubhouse facilities as 7 Day Members.
7 Day Members	Shall be entitled to use of the golf course including practice facilities and clubhouse facilities within the permitted times as may be determined by the Board and published in the Annual Programme Book and/or on Club Notice Boards. Only 7 Day Members may participate in Club Championships.
6 Day Members	Shall be entitled to;- (i) Play golf within the permitted playing times as may be determined by the Board to use of the practice facilities on days other than Saturdays, except in circumstances especially authorised by the Board: (ii) The same use of the clubhouse facilities as 7 Day Members.
5 Day Members	Shall be entitled to (i) play golf within the permitted playing times as may be determined by the Board on the course and to use of the practice facilities on all days including Public Holidays other than weekends. (ii) The same use of the clubhouse facilities as 7 Day Members.

Special Members Shall have the same entitlements to use the golf course and clubhouse facilities identical with the 7 Day, 6 Day or 5 Day Membership class to which they belong.

Junior Members Under 18 years of age
Cadet Members Under 14 years of age

Junior and Cadet Members shall be entitled to golfing privileges as directed by the Board and published in the Annual Programme Book and/or on Club Notice Boards. The Board may, at its discretion, allocate specific times of play for Junior, Cadet Members.

Junior and Cadet Members under the age of 18 years are permitted to use only those licensed areas of the Club for which an authority under the Registered Clubs Act is in force, and shall not be served or consume alcohol in the Club, nor play Gaming Machines in the Club.

Chipper Members Chipper Members have no rights to participate in Club competitions but otherwise will have the same rights and obligations as Junior and Cadet Members.

Country Members Shall be entitled to a maximum of ten (10) competition games and ten (10) social games, at any time during the Club's financial year, and to use the clubhouse facilities, but are not eligible to play in the Club Championships.

All competition games must be approved in advance by the President or Captain.

Retention Plus Members Retention Plus Members shall be entitled to play during the club's financial membership year a restricted number of competition games as determined by the Board from time to time up to a maximum of ten (10).

Men and Women's access to competition tee times will be subject to their membership class prior to becoming a Playing Retention or Retention Plus Member and members shall be required to pay the competition fee including the development levy.

Retention Plus Members will have access to the competition time sheets either online or at the Members Kiosk.

Retention Plus Members may play in Open competitions and play unlimited social golf Monday to Friday (where available), but will be required to pay Members Guest green fee rates for weekend social golf, subject to available times.

Retention Plus Members shall be entitled to motorised cart hire at Members standard rates, but shall not be entitled to other cart discounts (where available).

Retention Plus members are not eligible to access reciprocal club benefits, are not eligible to participate in Club Championships, A Reserve, B or C Grade Cups or play in Medal Rounds and may only use the practice facilities immediately prior to playing a competition game.

Retention Plus Members shall be required to stay in this class of membership for a minimum period of 12 months and a maximum period of 24 months, with the period of Retention Plus membership not included for the purposes of calculating Special Membership eligibility.

Retention Plus members shall have the same access to clubhouse facilities as seven (7) day members.

Playing Retention Members Playing Retention Members must transfer from a playing category of membership and shall remain in this category of membership for a minimum of 12 months before being able to transfer back to a playing category,

Playing Retention Members shall have no playing rights however Playing Retention Members shall have the same access to clubhouse facilities as seven (7) day members.

Easygolf Members

Easygolf Members shall be entitled to play during the Club's financial membership year a restricted number of competition games as determined by the Board from time to time up to a maximum of ten (10) and shall be required to pay the relevant competition fee including the development levy.

Easygolf Members may play in Open competitions and play unlimited social golf Monday to Friday (where available), but will be required to pay Members Guest green fee rates for weekend social golf, subject to available times.

Easygolf Members shall be entitled to motorised cart hire at Members standard rates, but shall not be entitled to other cart discounts (where available)

Easygolf members are not eligible to access reciprocal club benefits, are not eligible to participate in Club Championships or play in Medal Rounds and may only use the practice facilities immediately prior to playing a competition game.

Easygolf members will have access to the competition time sheets either online or at the Members Kiosk.

Easygolf Members shall be required to stay in this category of membership for a minimum period of 12 months and a maximum period of 60 months and this category of membership is limited to those persons who are aged 55 years and under at the time an application for membership is submitted.

Membership of this category will not qualify for Special Membership eligibility or be counted for that purpose should a Member subsequently transfer to a playing membership category.

Easygolf members wishing to join another higher category of playing membership must apply (after the minimum period of Easygolf membership) for full membership and subject to acceptance, pay the joining fee applicable at the time, less the Easygolf membership joining fee already paid.

Easygolf members shall have the same access to clubhouse facilities as seven (7) day members.

House Members

Shall be entitled to use of the Clubhouse facilities and to entertain guests and visitors but shall not be entitled to use of the golf course except as a public green fee player observing rules and conditions as are set for the public, and only during such hours that public are permitted use of the course.

A House Member who is a playing member of any affiliated golf club may play on the course on the invitation of a member, subject to payment of the appropriate green fees and such restrictions as may from time to time be imposed by the Board.

House Members may be required to contribute financially when attending activities funded by the Club.

Student Members

Shall have the same entitlements to use of the golf course and clubhouse facilities as their Day class of Membership.

**Corporate
Nominee Members**

Shall be entitled to use of the golf course and clubhouse facilities as contained in the agreement between the Club and the corporation which nominated the Corporate Nominee Member.

Gold Members

Shall have the same entitlements as the class of membership from which they transferred to Gold membership.

Staff Members

Shall be entitled to use of the golf course and clubhouse facilities as may from time to time be determined by the Board.

Honorary Members

Shall be entitled to use of the golf course and clubhouse facilities as may from time to time be determined by the Board.

Overseas Members Overseas members must establish their bona fide by providing proof of address and travel documents and can only join for terms of either 3 or 6 months at any time.

Membership will include a registered Golf Australia (GA) handicap and Overseas members shall be entitled to play golf within the permitted times as determined by the Board of Directors, to use the practice facilities Monday to Friday, including public holidays and have the same use of the clubhouse facilities as seven (7) day members.

Temporary Members Shall be entitled to use of the golf course and clubhouse facilities as may from time to time be determined by the Board.

Provisional Members Shall be entitled only to the use of clubhouse facilities as determined from time to time by the Board.

Special Membership Requirements

7 Day Special Membership applicants must have completed 25 years of playing membership, with the last five years continuous as a seven (7) day Member.

6 Day Special Membership applicants must have completed 25 years of playing membership, with the last five years continuous, as a seven (7) or a six (6) day Member.

5 Day Special Membership applicants must have completed 25 years of playing membership, with the last five years continuous, as a seven (7), six (6) or five (5) day Member.

Please note:

Five (5) and six (6) Day Special Members may apply for seven (7) Day Special Membership by paying the seven (7) Day Special Membership subscriptions plus an annual amount equal to the difference between the subscription for their (current) category of membership and that for the seven (7) Day category.

Playing Members of the Club aged 18 years or more, and **Junior (including Cadet) Members** may make written application to the Board for consideration of a transfer to Country Membership, House Membership or another class of membership.

PRACTICE FAIRWAY/GREEN/BUNKER/NETS

22 (a) Practice Fairway.

- (i) Practice facilities are for the use of playing members only. Playing visitors and guests may use the facilities only if they are playing in a programmed event and only on the day of the event.
- (ii) Non-members who are not playing in an organised competition and who wish to use the practice facilities must apply in writing to the President, Captain, or General Manager who may approve or reject the application in his/her absolute discretion.

- (iii) The use of practice facilities is restricted to the days on which a member is entitled to play on the course according to the class of membership held.
- (iv) Persons intending to use the course or the practice facilities must report to the starter beforehand.
- (v) Practice is only between the designated roped off areas and divots are to be repaired with the sand provided.
- (vi) Practice must not cause inconvenience or danger to other members or to visiting golfers and balls are not to be hit past the orange pole at the southern end of the practice range.
- (xii) Balls hit on the practice facilities must not be directed onto adjacent fairways and must be played only in a southerly direction.
- (viii) Balls must not be hit at or near the practice green or the 4th and 18th fairways.
- (ix) The restrictions listed in the Members' Programme under 'Practice Facilities' and on various signs are to be observed.
- (x) For 30 minutes before and during the time a competition is hitting off, the practice fairway will be used for "warming or loosening up" only and players may hit no more than twenty (20) balls each.

The Club Professional may designate a teaching area which if it is part of the practice area is not to be used by members for practice unless agreed to by the Club Professional.

Please note;

That when using the practice fairway, people playing a round of golf have absolute priority. If there is any danger of an ill-directed shot endangering a person playing on the course, the player must refrain from practicing until that person is out of range.

(b) Practice Chipping Green and Bunker

- (i) This green is for short game practice only and is restricted to play within 15 metres of the edge of the green.
- (ii) The green must not be used for putting practice, or long lofted approach shots.

(c) Practice Nets

- (i) Play must be from the mats only.
- (ii) When practicing, be considerate, take care and protect the facilities.

(d) Practice Putting Green (Pro Shop)

- (i) No chipping onto the putting green.
- (ii) Do not stand in the same position for multiple putts.

(e) Practice on the Course

When Members are playing a practice round or social round on the course, the following conditions apply;

- (i) Members must check with the Pro Shop before hitting off.
- (ii) A maximum of two (2) balls can be played.
- (iii) Play only from the tee markers of the day
- (iv) Members must carry a sand bucket and fill divots.

GUESTS

23. The following conditions shall apply to the introduction of playing guests (visitors) playing in club competitions:

- (i) The Member must ensure that the playing guest is a Member of an “Affiliated Club” and have a current “Golf Link” number, which needs to be provided when booking in, as well as a Golf Australia handicap.
- (ii) Playing guests are required to pay the relevant Members (invited Visitors) green fee and competition fee.
- (iii) Playing guests require the approval of the Captain or President to play on Saturday’s and/or Wednesdays.
- (iv) Playing guests require the approval of the Women’s Captain to play on Thursdays.
- (v) Playing guests require the approval of the Captain, President or Women’s Captain to play on Tuesdays, Sunday’s or Public Holidays.

Monday’s open competition does not require approval for guests to play, provided that they satisfy 24 (i) and pay the appropriate green and competition fees, in place at the time.

- (vi) No person shall be introduced by a Member as a playing guest on more than four (4) occasions in any Long Reef Golf Club financial year, except by permission of the Board of Directors.
- (vii) Special arrangements are made for programmed Invitation Days.
- (viii) Booking times are not guaranteed and may depend on availability.
- (ix) Current Presidents and Captains of other Golf Clubs may be permitted to play at Long Reef Golf Course without the payment of a Visitor’s Green Fee.

24. A member introducing a guest to the Club must sign the guest into the Club by entering his or her name into the Register of Guests on arrival. A member’s playing guest in any of the Club’s Invitation Day Competitions is regarded as a temporary member of the Club on that day.

25. A member introducing a guest shall be responsible for the conduct of the guest both in the Clubhouse and on the course.

26. A member shall not introduce as a visitor to the Club any member expelled or suspended pursuant to the Constitution or who has been refused admission to membership of the Club or who has been expelled from membership of any other golf club.

RECIPROCAL CLUB PRIVILEGES

27. The Club has reciprocal arrangements with the under-listed Clubs, whereby members of Long Reef Golf Club on visiting those clubs will be afforded certain privileges as detailed in the authorised Reciprocal Agreements.

Members wishing to avail themselves of these privileges should obtain a letter of introduction from the General Manager.

Blackwood Golf Club, South Australia
Forster Tuncurry Golf Club, New South Wales
Gailes Golf Club, Goodna, Queensland
Goulburn Golf Club, Goulburn, New South Wales
Hartfield Country Club Inc., Forrestfield, Western Australia
Kingston Beach Golf Club, Hobart, Tasmania
Mackay Golf Club, Mackay, Queensland
Portsea Golf Club, Victoria
Tocumwal Golf Club, New South Wales
Virginia Golf Club, Brisbane, Queensland
Peregian Springs Golf Club, Peregian Springs, Queensland

ENTRANCE FEES AND SUBSCRIPTIONS

28. Entrance fees and annual subscriptions are determined by the Board from time to time.

29. Temporary members and Honorary members shall not, so long as they remain such members, be required to pay an entrance fee.

30. Subscriptions payable by Ordinary members for membership of the club shall be payable annually. Subscriptions shall become due and payable on or before the 31st March in each year. The Board may approve of some other method of payment in response to an application for variation where circumstances so warrant.

Any Ordinary Member of the Club who fails to pay his or her subscription before the 31st March in each year shall be unfinancial and thereby ineligible to use the Club's facilities or to participate in Club competitions until the subscription has been paid.

31. The non-receipt of any notice by a member that any subscription is falling due or has become payable shall not be deemed a sufficient reason for the non-payment thereof.

32. No refund or remission of any entrance fee, annual subscription or levy which shall have become due and payable shall be allowed except in circumstances considered exceptional by the Board as provided in the Constitution.

33. In addition to the requirements of the Constitution in respect of entrance fees and annual subscriptions, members shall pay their indebtedness to the Club promptly and within thirty-one (31) days of incurring same. Any member who fails to pay his or her indebtedness to the Club within this period shall be required by letter to pay such indebtedness forthwith and if after a further period of fourteen (14) days the indebtedness or any part thereof remains unpaid he shall be deemed to be in breach of the By-Laws of the Club and his name may be removed from the register of members. If the member is subsequently reinstated, an additional fee may be payable.
34. The entrance fee for Junior members may be payable in instalments depending on the number of years between the age of entry and reaching the age of 18 years.
35. In determining the eligibility of a member for Special or Gold Membership, years of adult playing membership only shall be considered

USE OF THE COURSE AND CLUBHOUSE

36. (i) Members shall lodge all their competition score cards to ensure they are examined for handicapping purposes. Any member who fails to do so may have his/her handicap adjusted at the discretion of the Match Committee.
- (ii) Competition score cards must be completed in accordance with the Rules of Golf and scanned in the Golf Management Kiosk in the Members Bar in the Clubhouse within 10 minutes of the last group of the day finishing their round, unless otherwise determined.

The player is responsible for checking the score on the Kiosk Screen is correct and matches the written score, then presses 'Saves Score' on the Screen.

If on checking by the Match Committee or their representative, two different scores are recorded for the same hole (e.g. the number '5' box is crossed (X) but a '4' has been written down and signed for) the higher score will count. (If only a number is recorded, or only a box is crossed, that number or box cross will be the score to count).

- (iii) Any protest in connection with a competition or match shall be lodged in writing immediately after the completion of such competition or match. Such protest shall be dealt with by the Match Committee.
- (iv) Should a player or marker be in doubt concerning the application of a Rule of Golf or a Local Rule to a particular incident in the course of play, he/she must immediately on returning to the Clubhouse report the facts to the Captain or his/her representative so that a ruling may be given. In such cases the score card must not be signed until a ruling has been given.
- (v) No member shall purchase golf balls on the course from any person other than the resident Club Professional or contracted representative where applicable.
- (vi) No member shall remove from the Clubhouse or grounds, or damage any article, the property of the Club. Any member damaging or removing any property of the Club shall, in addition to such penalty as may be imposed

upon him by the Board make good any property removed and any such damage or pay for same to the satisfaction of the Board.

- (vii) Any player who in the opinion of any member of the Board, the General Manager or the starter is affected by alcohol shall not be permitted to play or continue to play on the course while so affected. Any member of the Club who is affected by alcohol during play shall be guilty of a breach of this By-Law and may be dealt with pursuant to the Constitution.
- (viii) Soliciting and/or collection of moneys for any purpose on Club premises must have prior written authority from the Board.
- (ix) Members must abide by all directions shown on notices and signs regarding routes to be followed on the golf course.
- (x) A member may enter up to four (4) names one of which must be their own on one line only of a competition starting sheet on a first come first served basis. The right of the Captain to allocate special times is preserved.
- (xi) No member will be required to start in a group that he/she does not wish to play in, but no alternative time will be offered unless vacancies exist.
- (xii) Members must report to the starter before playing on the course for social or practice purposes. In a practice round, a member shall have no more than two golf balls in play at any time. No part of the course may be used for anything other than as part of a round of golf, (e.g. there must be no practice from bunkers or to greens) except prior to match play according to the Rules of Golf.
- (xiii) Members and their guests shall not bring food or drink into the Clubhouse or its surroundings.
- (xiv) If a group of members should establish a club or organisation, using the Clubhouse as its home, for the purpose or organised activity other than golf, and if such a group should have an elected committee or governing body, all members of such a committee must hold or have held a playing membership of the Club.
- (xv) Life Members, Gold Members, 7 Day Members, 6 Day Members and 5 Day Members are entitled to book and conduct functions (where food and/or beverage are to be consumed) in the Clubhouse free of any applicable venue hiring fee, subject to the availability of function rooms.
- (xvi) The General Manager shall have discretion to waive function room hire fees for Community and Charitable organisations.

DRESS RULES

- 37.** A suitable standard of dress must be observed at all times on the course and in the Clubhouse and its surroundings. The General Manager or his/her delegate, the starter or any member of the Board may object to any particular dress. The General Manager, starter or their nominees shall have the authority to refuse admittance to any person failing to observe such rules. All members of the Club are expected to ensure that their guests are aware of the dress requirements.

Members of social clubs and public green fee players are subject to the same dress rules as members of Long Reef Golf Club.

The following is the minimum acceptable standard of dress;-

MEN

Tailored trousers or shorts including neat plain Denim and Cargo Style Pants/Shorts. All must be worn with a belt. Predominantly white or black short socks must be worn at all times.

Shirts must have attached or polo collars including turtle neck golf shirts.

Suitable footwear on the golf course will be soft spike golf shoes or rubber soled wholly enclosed shoes.

Suitable footwear in the Clubhouse will be wholly enclosed shoes without spikes or sandals with ankle straps, except soft spike golf shoes which may be worn in the locker rooms and the clubhouse generally.

Not permitted:

Hats in clubhouse

Trousers or shorts with elastic or cord-tie waists (track, beach or gym style). Low slung trousers/shorts

Abbreviated shorts, board shorts or swim type wear

Hawaiian style shirts

Football wear (jumpers, socks, shorts)

Thongs, sandals or any untidy or dirty footwear

Clothing must not display advertising motifs or slogans other than discreet designer or maker logos or names, and must be clean, tidy and in good condition at all times

WOMEN

Skirts, tailored slacks, tailored shorts, knicker-bockers and culottes are permitted.

Blouses and shirts must be tucked in unless suitably fitted with a basque.

Suitable footwear on the golf course and in the Clubhouse will be the same as for Men.

Not permitted:

Tracksuits of any type.

Two-way stretch slacks.

Short shorts.

Suntops (singlets, beach attire, etc.).

Thongs or any untidy or dirty footwear.

Members of Social Clubs and Public Green Fee Players are subject to the same dress rules as members of Long Reef Golf Club.

MOTORISED GOLF TRANSPORT (MGT)

38 (a) Privately owned MGT;

Members wishing to use their own private owned MGT at Long Reef must adhere to the following conditions;

- (i) Members must have a medical certificate to state that they need a MGT to play a round of golf;
- (ii) Members must have written approval from the Board. This may not be automatically granted and the Board may restrict the number of private carts granted approval.
- (iii) The member and the MGT must be insured against personal accident and property damage (proof of insurance must be submitted annually to the General Manager).
- (iv) The member shall indemnify the Club, or any officer or servant of the Club, against all claims made against it or any officer or servant of the Club as a result of the use by the player of MGT on the course.
- (v) Only the authorised Member is permitted to use the MGT.
- (vi) The MGT must be no more than a maximum weight of 56kg (including batteries), have 4 wheels with tyres a minimum of 12.7cm (5 inches) wide, unless otherwise authorised by the Board and be governed to a maximum speed of 15kph.
- (xii) The Member must adhere to Long Reef's Motorised Golf Transport (Cart) Policy (except where inconsistent in which case the By Law 39(a) prevails).
- (xiii) If the MGT deteriorates in appearance or departs from any other authorised specification it may be refused access to the course until it is again restored to an acceptable condition as judged by the Board.
- (xiv) The Club will not provide storage facilities for members MGT's.
- (xv) Members cannot use MGT's when due to wet conditions or other circumstances the person or persons delegated by the Board so determine (even though it is determined that Long Reef Golf Club owned carts can still be used).

(b) Motorised Golf Transport (Cart) Policy;

- (i) All Cart drivers must be over 17 years of age and possess a current driver's licence and shall complete and sign a Cart Hirers Agreement before use of a cart or carts commences.
- (ii) NO ALCOHOL is permitted in the Carts unless previously agreed to by the General Manager.
- (iii) Carts must NOT be driven outside the course boundaries
- (iv) The Cart must be operated from the driver's side only, with only 1 other passenger who must be seated.
- (v) No more than (2) two persons may ride in the Cart and it is not to be overloaded.
- (vi) Carts must be at least 10 metres from all tees, greens and greenside bunkers or where so marked or sign-posted unless on a constructed path.
- (vii) All golfers and Carts shall give way to course staff and machinery.
- (viii) To prevent possible serious injury, driver and passenger must keep their entire bodies within the Cart.
- (x) To prevent falls from the Cart, occupants should remain seated when it is moving and hold onto handles or hand rails at all times.
- (x) Drivers must not drive under the influence of alcohol, drugs or medications that adversely affect the ability to drive or react.
- (xi) Drivers must keep to established paths whenever possible and carts are not to be driven over mounds that are within 10 metres of greens.

(xii) Wet Conditions;

- (a) Carts should only be driven on the driest and firmest parts of the golf course and should stay away from critical golf areas as much as possible.
- (b) Carts are not to encroach on 'Carts Prohibited' areas marked with ropes and/or orange lines
- (c) Carts are not to be driven through Water Hazards or drains.
- (d) Use of a Cart may at times be denied if course conditions and or other circumstances warrant such action. (Note that in some circumstances privately owned MGT's may be denied access even though Club Carts are permitted)
- (e) The cost of repairs for any damage to a Cart is the responsibility of the hirer and will be charged as per the schedule.
- (f) The Board may limit the competitions in which MGT's may be used.

39 Motorised Cart Discount Policy

Consistent with Clause 42(b) (x) of the Constitution, discounts on motorised cart hire are available to Golf Members at the absolute discretion of the Board of Directors, subject to the following eligibility conditions;

- (i) **Temporary incapacitation** – Members who through injury, rehabilitation from a medical procedure, or other reasons are unable to walk 18 holes may apply for a cart discount for a limited period, subject to the presentation of a Doctors certificate or other supporting documentation verifying their circumstances.
- (ii) **Permanent incapacitation** – Members who through permanent incapacitation are unable to walk 18 holes may apply for a cart discount, subject to the presentation of a Doctors certificate or other supporting documentation verifying their circumstances.
- (iii) **Australian Government Pension Card Holders and Department of Veterans Affairs (DVA) Gold and TPI Cardholders** – Members who are holders of the above cards and are unable to walk 18 holes may apply for a cart discount subject to the presentation of their Pension or DVA entitlement cards.
- (iv) **The Commonwealth Seniors Health Card** is not recognised for the purposes of the Cart Discount Policy.
- (v) Members wishing to take advantage of the Motorised Cart Discount Policy must complete and lodge with the General Manager a Cart Discount application form and subject to approval of the application, will be issued with a Cart Discount Membership Card.
- (vi) Cart discounts will only be available to Members who have had their application approved and have been issued with a Cart Discount Membership Card.
- (vii) The General Manager will adjudicate on eligibility for a Cart Discount concession and on those cases that may sit outside the Cart Discount Policy.

GAMING MACHINES

40. The following rules and requirements are to be observed by players using gaming machines:

- (i) Persons playing gaming machines must be 18 years of age or older.
- (ii) Players must use only Australian coins or banknotes of the denomination appropriate to the machine.
- (iii) Players must not rock, tilt or damage the machines or furniture in any way.
- (iv) If a gaming machine overpays or pays on a non-winning combination, players:
 - (a) Must report the malfunction to the Club staff;

- (b) Are not entitled to the payout so made by the machine and shall refund the payout to the Club.
- (v) Players must report any malfunction of a machine immediately it comes to their attention and must cease using the machine immediately.
- (vi) No jackpots or winning combination will be paid to a player after closing time has been announced.
- (vii) In accordance with NSW Government Regulations, if the gaming prize money payable is more than \$5,000, the club must pay so much of the total prize money that exceeds \$5,000:
 - By cheque payable to the person or
 - If the person requests, by means of electronic transfer (if those means are available to the club) to an account nominated by the person.

If the total prize money exceeds \$5,000, a person can ask for the whole of the prize money to be paid by cheque or electronic funds transfer.

If the prize money is paid by cheque or electronic transfer the transaction will occur no later than the next day on which banks are open for normal business. The cheque may be posted to the player's address shown in the Register of Guests if a guest, or the address shown in the Register of Members if a Club member.

If the prize is being paid through electronic transfer, the account must be with a financial institution, such as a bank

- (viii) Payments will not be made to any non-member who has not first been entered into the Register of Guests.
- (ix) Any guest playing a gaming machine must provide evidence of their identity if requested by a member of the Club staff.
- (x) It shall be the responsibility of a Club member who introduces a guest to ensure that their guests abide by these rules.
- (xi) Any guest violating these rules may be asked to leave the Club immediately by a member of the Club staff.
- (xii) It shall be an offence in respect of which disciplinary action may be taken for Club members to:
 - (a) Introduce a guest to the Club who breaches these gaming rules;
 - (b) Use any foreign object on, in or near any machine;
 - (c) Cause a machine to malfunction in any way.
- (xiii) The Club reserves the right to:
 - (a) Have its staff play-off every jackpot, short-pay or machine refill;

- (b) Refuse payment of any winning combination to any person who has not abided by these rules;
 - (c) Refuse any person the right to play gaming machines in the Club.
- (xiv) A breach of these rules constitutes an offence in respect of which disciplinary action may be taken under the Articles.

41. SERVICE OF LIQUOR

- (i) Bar trading hours shall be as determined by the Board from time to time and as displayed prominently in the Clubhouse. Bar trading hours may be extended at the General Manager's discretion.
- (ii) Liquor shall not be sold, supplied or disposed of on the premises of the Club to any person under the age of eighteen (18) years.
- (iii) The President, Captain or General Manager may instruct Club Bar Staff not to serve liquor to any person who in their opinion should not be served liquor and the Responsible Service of Alcohol will be observed at all times.

42. TELEVISION AND RADIO RECEIVERS

- (i) Transistor radios, mobile phones and personal computer devices must not be used in the Clubhouse or on the course to the inconvenience of other members.
- (ii) Television sets, subject to the general control of the General Manager, may be used for the reception of major programmes and important sporting events.

WOMEN MEMBERS

- 43.** 7 day, 6 Day, 5 Day and Playing Retention Members of the Club shall elect from their members a Committee of the following:

President, Captain, Vice - Captain, Hon. Secretary, Treasurer, Handicap Manager and a maximum of 2 Ordinary members.

Such Women's Committee shall be elected at the Annual General Meeting of the Women Members and shall take office immediately as the results of the election are announced at that Annual General Meeting, and hold the office until the Annual General Meeting of the Women Members the following year.

Principal Officers of the Women's Committee shall hold office for a maximum of five consecutive years in any one position by any one person. A person who has held this position for a maximum period may be re-elected to that position after a period of at least one year has lapsed.

Any casual vacancy on the Women's Committee may be filled by the Women's Committee and the Women so elected shall hold office until the next Annual General Meeting of the Women Members.

The Women's Committee shall:

- (i) Meet once in every calendar month, and more often if they deem it necessary. No business shall be transacted at any meeting of the Women's Committee unless a quorum of the members thereof is present. Four members personally present shall be a quorum.

Elect either from their number or from the Women's members of the Club the necessary number of delegates for the purpose of attending meetings of State governing bodies.

- (iii) Elect from their membership representatives who will be entitled to attend the Club Committees where matters affecting Women Members are to be discussed.
- (iv) Subject to the By-laws or Regulations of the Club, arrange competitions and matches for Women Members.
- (v) Submit to the General Manager a report covering the proceedings of each Annual General Meeting of the Women Members and shall state therein the names of the Officers and Committee Members elected, and list the nominated representatives to the Club Committees.
- (vi) The Women's Committee shall be subject to the direction and control of the Board in all its activities.
- (vii) The Annual General Meeting of the Women will be held on a date to be fixed by the Women's Committee. Seven clear days notice specifying the time and place of such meeting shall be given to each Member. Only the 7-Day, 6-Day, 5-Day and Playing Retention Members are entitled to vote at any General Meeting of Women Members.

The business to be transacted at the Annual General Meeting of Women Members shall be:

- (a) To consider and if thought fit to adopt the Annual Report.
 - (b) The election of the Women's committee
 - (c) Any other business in accordance with these By-Laws.
- (viii) No business shall be transacted at any General Meeting of Women Members unless a quorum of members be present. Ten members personally present shall be a quorum.
 - (ix) The Women's Secretary shall keep full and correct Minutes of all resolutions and proceedings at Meetings of the Women's Committee and General Meetings in a file provided for the purpose and generally perform such duties as are required to be performed by the Women's Secretary.
 - (x) The Women's Treasurer shall be responsible for the preparation and presentation of the Annual Budget to the General Manager and for relevant financial transactions.

FLYERS

- 44**
- (i) (a) For the Wednesday Members' competition a number of times as may be determined from time to time, but not exceeding five (5) will be set aside to enable up to 20 Members who qualify as Flyers to play.

(b) The Board may at its discretion at any time vary the number of Wednesday Members' competition times to be set aside for Flyers.
 - (ii) To qualify as a Flyer a Member must:-
 - (a) be a 5 day, 6 day or 7 day Member;
 - (b) apply in writing to the Captain;
 - (c) be employed "full time" for a minimum of 30 hours per week and work on Wednesdays afternoons; and
 - (d) be able to play a round of 18 holes in 3.5 hours or less.
 - (iii) If the Captain is satisfied a Member meets the qualifying criteria in clause 43(ii) the Member will be registered as an eligible Flyer.
 - (iv) A Flyer may request to place his name in the Flyers reserved times on a Wednesday timesheet by advising the designated "Flyers Coordinator" (currently the Vice-Captain) by the Monday prior to the release of times on a Tuesday afternoon. The "Flyer's Coordinator" will advise the office of the names which will be placed on the timesheet prior to its release.
 - (v) It is the responsibility of a Flyer who has been allocated a time and cannot play, to cancel their time as early as they are aware they cannot play. Failure to cancel may result in the player's name being removed from the Flyer's list.
 - (vi) In the event that at any time there are more registered Flyers requiring a time than the timesheet allocation, the Flyer's Coordinator may draw lots for the available times.
 - (vii) For any Wednesday, the Club Office will release any vacant Flyer timeslots to Members on the waiting list at 4.30pm on the Tuesday the time sheets are released.

45.

COMBINED SERVICES SECTION

- (i) Each year the Board shall invite a member who is an Ex-Service person to form and chair a Section of up to four (4) other members who are also Ex-service persons to organise and conduct the Annual Combined Services Golf Day.
- (ii) The Section shall be responsible for the organising and conduct of all aspects of the Combined Services Golf Day having due regard to the number of members who are Ex-service persons and are eligible to play for the Services Cup.
- (iii) The sub-committee shall submit its recommendations for the conduct of the Annual Golf Day to the Board for approval.

- (iv) The Board shall in consultation with the Section determine what level of financial donation shall be made each year to Legacy.
- (v) The Club's administration staff shall collect all moneys due to be paid to the Section, and the General Manager in consultation with the Chairman of the Section shall arrange for the payment of all accounts.

46. THE FRIDAY CLUB

- (a) The Friday Club will conduct golf activities for Members for such periods and at such times as are approved by the Board from time to time.
- (b) The Friday Club will be organised by a committee of Members approved by the Board.
- (c) The committee of the Friday Club must report to the Board each year on the activities of the Friday Club and its finances at the Friday Club AGM each year.
- (d) Members of the Friday Club must comply with the Constitution and By-Laws of the Club.

REVIEW OF MEMBER HANDICAP

- 47.** The Board of Directors may from time to time approve the alteration of a member's handicap, if in its absolute discretion and having regard to all of the circumstances including the member's results in any form of competition it considers that the change is warranted under the handicap system which the Club follows.

The member shall have no right to make any representation to the handicapper or to the Board of Directors in relation to any proposed alteration of the member's handicap.

BRIDGE CLUB

- 48.** (a) A Bridge Club may be conducted at the Clubhouse for such period and at such times and in such locations as are approved by the Board from time to time.
- (b) Only Members of Long Reef Golf Club may participate in the Bridge Club.
 - (c) The Bridge Club will be organised by a committee of Members approved by the Board.
 - (d) The committee of the Bridge Club must report to the Board each year on the activities of the Bridge Club and its finances.
- (b) Members of the Bridge Club must comply with the Constitution and By-Laws of the Club.

INTERPRETATION

- 49.** In these By-Laws unless the contrary intention appears;-
- (a) Terms defined in the Constitution shall have the same meaning in these By-Laws;
 - (b) General Manager includes any person who is appointed as General Manager by the Board or any person appointed as Secretary, Secretary/Manager or Chief Executive Officer to perform the duties of the General Manager under the By-Laws and or Constitution;
 - (c) Member, Full Member, Ordinary Member, Life Member, Provisional Member, Honorary Member, Temporary Member, 7 Day Member, 6 Day Member, 5 Day Member, Special Member, Junior Member, Cadet Member, Country Member, House Member, Student Member, Corporate Nominee Member, Gold Member, Staff Member, Playing Retention Member, Retention Plus Member, Easygolf Member, Overseas Member, Chipper Member and Intermediate Member have the same meaning as those terms in the Constitution.
 - (d) Flyer means a member who is registered as a flyer pursuant to clause 44.